



Club de Curling de Kapuskasing

ANNUAL GENERAL MEETING

HELD SEPTEMBER 15th, 2022 AT THE CURLING CLUB

ASSEMBLÉE GÉNÉRALE ANNUELLE

TENUE LE 15 SEPTEMBRE 2022 AU CLUB DE CURLING

1. CALL TO ORDER / APPEL À L'ORDRE

President Greg Campbell called the meeting to order at 7:00 pm. He thanked those in attendance for having come out to support the club and its executive.

2. ROLL CALL / APPEL NOMINAL

PRESENT / PRÉSENT:

Greg Campbell, Hugh Campbell, Jack Jamieson, Jim Mangan, Gilles Parker

ABSENT: Luc Paquette

GUEST/S / INVITÉ(E)S:

11 other members of the curling club and 1 guest (list attached)

3. ADOPTION OF AGENDA / ADOPTION DE L'ORDRE DU JOUR

MOTION #2022-09-15-01

Moved by Jim Mangan that the agenda be adopted as presented.

2nd by Dave Measor

All in favour

√Carried

4. MINUTES OF THE LAST AGM / PROCÈS-VERBAL DU DERNIER AGA

MOTION #2022-09-15-02

Moved by Jim Mangan that the minutes of the last AGM held on October 28th 2021, be adopted as presented.

2nd by Rick Cowan

All in favour

√Carried

5. BUSINESS ARISING / SUJETS QUI DÉCOULENT DU PROCÈS-VERBAL

5.1 Painting / Peinture

Jim Mangan reported that he and Gert Mangan will be cleaning and painting the kitchen-bar area and the connecting storage room prior to the start of the 2022-23 curling season.

6. FINANCIAL REPORT / RAPPORT FINANCIER

6.1 Financial Statements / États financiers

6.1.1 To May 31st, 2022 / Au 31 mai 2022

Jim Mangan presented the club's Notice to Reader and Financial Statements, as prepared by Baker Tilly, for the period from June 1st, 2021, to May 31st, 2022, showing a deficiency of revenues over expenditures of \$5,532 (copy attached).

MOTION #2022-09-15-03

Moved by Jim Mangan that Notice to Reader and Financial Statements as prepared by Baker Tilly for the period from June 1st 2021, to May 31st 2022, be accepted as presented.

2nd by Gilles Parker

All in favour

√Carried

6.2 2021 10 27: Financial Status / État financier

Jim Mangan reported that the club's financial position as of September 15th 2022, shows an actual balance of \$36,028.22 (copy attached).

6.3 Auditeurs 2021-22 Auditors**MOTION #2022-09-15-04**

Moved by Jim Mangan that the firm of Baker Tilly be retained to perform the club's audit for the 2022-23 season.

2nd by Anne Jamieson

All in favour

√Carried

Jim Mangan pointed out the Baker Tilly professional fees are offset by the firm's advertising in the Curling Club.

6.4 Mandat financier du CA 2018-19 BOD Financial Mandate**MOTION #2022-09-15-05**

Moved by Jim Mangan that the new executive be authorised to conduct all the business of the club and pay its bills until next year's AGM.

2nd by Bill Volume

All in favour

√Carried

7. DIRECTORS' REPORTS / RAPPORTS DES DIRECTEURS**7.1 Building / Édifice**

Jack Jamieson reported that:

- last season was cancelled given that the December 2021 attempt to make ice failed because a missing part in the cooling plant resulted in the ice melting and given that a shutdown mandate related to COVID-19 was issued by the province beginning in January 2022;
- the Town of Kap had new roofing installed over the curling club and it is hoped that this will solve the problem of water infiltration in our building ;
- he attended Part 2 of the ice making course held in North Bay in July 2022.

See attached report.

7.2 Registration / InSCRIPTION

Nothing to report given that the 2021-22 season was cancelled because of COVID-19.

7.3 Games / Jeux

Hugh Campbell reported that there was nothing to report given the season cancellation but did inform members that Mike Harris was now the new CEO of the Northern Ontario Curling Association.

7.4 Hospitality / Hospitalité

Nothing to report.

7.5 Fund Raising / Prélèvement de fonds

Greg Campbell reported that although we cancelled the past season, we still made \$3,017 from sponsorship funding. Several local clubs and businesses agreed to sponsor at 50% of the 2019-20 rate and their signs were visible to those who attended the COVID-19 vaccination clinics in the fall and winter of 2021-22.

7.6 Rentals / Locations

Greg Campbell reported that the Porcupine Health Unit rented our facility for COVID-19 vaccination clinics in the spring and fall of 2021 and for a short period in the winter of 2022. The rentals generated a total of \$8,992 in rental fees.

7.7 Health and Safety / Santé et sécurité

Nothing to report.

7.8 Concussion Policy / Politique sur les commotions cérébrales

Nothing to report.

7.9 COVID-19 Protocols COVID-19

Jim Mangan reported that in the fall of 2021, the executive prepared the club's COVID-19 protocols as per the Porcupine Health Unit directives but they were never applied given that the 2021-22 season was cancelled.

8. PRESIDENT'S REPORT / RAPPORT DU PRÉSIDENT

Greg Campbell presented the President's Report for 2021-22. He stated that although the 2021-22 season was cancelled the executive was well advanced in its planning to resume play in 2022-23 and would make any changes that are dictated to meet the needs of members in what appears to be a post-COVID era. Greg went on to thank Rick Cowan for cleaning all the club trophies and preparing a historical record of all previous winners. It is now posted on the club's website.

9. NEW BUSINESS / AFFAIRES NOUVELLES

9.1 Frais d'adhésion 2022-23 Membership Fees

Jim Mangan presented the recommended fee structure for the 2022-23 season with a slight increase in fees in all categories (attached).

MOTION #2022-09-15-06

Moved by Dave Measor that the Kap Curling Club adopt the 2022-23 membership fee structure as presented but that the Learn to Curl two evening workshop be offered free of charge.

2nd by Lorraine Measor

All in favour

√Carried

9.2 Calendrier 2022-23 Calendar

Jim Mangan distributed the 2022-23 calendar of events starting with registration and practice week slated to run from October 24th to 30th (attached). Given that we are hopefully early into the post-pandemic era, less events are scheduled but some could be added as the season progresses.

9.3 Bénévoles 2022-23 Volunteers

Jim Mangan informed the members that volunteers were required to keep the club running during the upcoming season. Dave Measor volunteered to coordinate the cleaning of windows in the lounge and at the main entrance. Pat Cosgrove agreed to clear the snow from the main entrance on Monday, Wednesday, and Friday mornings. We are still in need of people to coordinate the kitchen, clean floors, vacuum lounge and entrance carpets and clean and stock washrooms weekly.

10. ELECTIONS / ÉLECTIONS

10.1 Introduction

Jim Mangan explained that Greg Campbell, Hugh Campbell, Jack Jamieson and Luc Paquette still have one year to serve in their terms. All four have indicated that they will complete their second term. Two members' terms have expired: Jim Mangan, and Gilles Parker and two two-year term positions are vacant. Therefore, a total of 4 positions on the Board of Directors are open.

10.2 Nominations

- Greg Campbell reminded members about our election procedure. All members received a nomination form in the AGM e-mailing. These forms were also available this evening at the entrance to the lounge. We do not take nominations from the floor. If members wish to nominate someone to sit on the board, they must complete a nomination form and have the candidate sign that form for his or her candidacy to be recognized.
- He then called for any other nomination forms to be handed in.
- Greg then proceeded to read the names of the candidates whose nomination forms have been turned in and have been signed by the candidates:

MOTION #2022-09-15-07

Moved by Gilles Parker that Jim Mangan be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

MOTION #2022-09-15-08

Moved by Jim Mangan that Gilles Parker be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

Given that each of the five candidates signed their nomination form, and that there were no further nominations, both candidates were elected by acclamation (see attached nomination forms).

11. QUESTION & SUGGESTION PERIOD / PÉRIODE DE QUESTIONS ET SUGGESTIONS

11.1 Jim Mangan

Jim Mangan reminded members that the club would follow any directives issued by the Porcupine Health Unit regarding COVID-19. He went on to state that the executive would take very basic measures to ensure a safe anti-COVID environment for members in the upcoming season (not crowding when making your way to the ice surface, respecting personal choice to mask or not, staying home if COVID is contracted, providing sanitizer at each table, ...)

11.2 Jim Mangan

Jim Mangan explained that at registration this year, members would be asked to complete a form indicating if they were willing to play on any competitive team or if they wanted to form their own team.

12. ADJOURNMENT / LEVÉE DE LA SÉANCE

MOTION #2022-09-15-09

Moved by Jean-Guy Bédard that the meeting be adjourned at 8:20 pm.
All in favour

√**Carried**

ATTESTATION

We attest that these minutes constitute an accurate summary of the deliberations held during the September 15, 2022 Kap Curling Club Annual General Meeting.

Nous attestons que ce procès-verbal constitue un résumé fidèle des délibérations du 15 septembre 2022 lors de l'Assemblée Générale Annuelle du Club de Curling de Kapuskasing.

Greg Campbell, President

Date

Jim Mangan, secrétaire