



Club de Curling de Kapuskasing

ANNUAL GENERAL MEETING

HELD SEPTEMBER 28th, 2023 AT THE CURLING CLUB

ASSEMBLÉE GÉNÉRALE ANNUELLE

TENUE LE 28 SEPTEMBRE 2023 AU CLUB DE CURLING

1. **CALL TO ORDER / APPEL À L'ORDRE**

President Greg Campbell called the meeting to order at 7:00 pm. He thanked those in attendance for having come out to support the club and its executive.

2. **ROLL CALL / APPEL NOMINAL**

PRESENT / PRÉSENT:

Greg Campbell, Hugh Campbell, Hugo Forin, Jack Jamieson, Jim Mangan, Luc Paquette, Gilles Parker

ABSENT:

GUEST/S / INVITÉ(E)S:

7 other members of the curling club and 1 proxy vote (list attached)

3. **ADOPTION OF AGENDA / ADOPTION DE L'ORDRE DU JOUR**

MOTION #2023-09-28-01

Moved by Anne Jamieson that the agenda be adopted as presented.

2nd by Pierrette Ethier

All in favour

√Carried

4. **MINUTES OF THE LAST AGM / PROCÈS-VERBAL DU DERNIER AGA**

MOTION #2023-09-28-02

Moved by Jim Mangan that the minutes of the last AGM held on September 15th 2022, be adopted as presented.

2nd by Maki Gaulin

All in favour

√Carried

5. **BUSINESS ARISING / SUJETS QUI DÉCOULENT DU PROCÈS-VERBAL**

5.1 **Painting / Peinture**

Jim Mangan reported that he and Gert Mangan painted the kitchen-bar area and the connecting storage room in October 2022. This season they will be painting the men's washroom and locker room.

6. FINANCIAL REPORT / RAPPORT FINANCIER

6.1 Financial Statements / États financiers

Jim Mangan presented the club's Notice to Reader and Financial Statements, as prepared by Baker Tilly, for the period from June 1st, 2022, to May 31st, 2023, showing a deficiency of revenues over expenditures of \$8,389 (copy attached).

MOTION #2023-09-28-03

Moved by Jim Mangan that Notice to Reader and Financial Statements as prepared by Baker Tilly for the period from June 1st, 2022 to May 31st, 2023 be accepted as presented.

2nd by Luc Paquette

All in favour

√Carried

6.2 2023 09 28: Financial Status / État financier

Jim Mangan reported that the club's financial position as of September 28th, 2023 shows an actual balance of \$40,605.41 (see 2.2.1 attached). He also presented a projection for the 2023-2024 financial year including a supplementary natural gas bill received in July 2023 which will have to be paid shortly, showing a surplus of only \$963.72 at the end of the upcoming season on May 31st, 2024 (see 2.2.2 attached).

6.3 Auditeurs 2023-24 Auditors

MOTION #2023-09-28-04

Moved by Jim Mangan that the firm of Baker Tilly be retained to perform the club's audit for the 2023-24 season.

2nd by Lorraine Measor

All in favour

√Carried

Jim Mangan pointed out the Baker Tilly professional fees are offset by the firm's advertising in the Curling Club.

6.4 Mandat financier du CA 2023-2024 BOD Financial Mandate

MOTION #2023-09-28-05

Moved by Anne Jamieson that the new executive be authorised to conduct all the business of the club and pay its bills until next year's AGM.

2nd by Joanne Konopelky

All in favour

√Carried

7. DIRECTORS' REPORTS / RAPPORTS DES DIRECTEURS

7.1 Building / Édifice

Jack Jamieson reported that:

- he wished to thank all members who volunteered during the past season with a special shout out to Gilles Parker and Maki Gaulin who filled in for him during his post-surgery recuperation;
- we experienced difficulty in making the ice in October given that only one of our compressors was working;
- our energy bills were extremely high during the past year;
- we applied for a Northern Ontario Heritage Fund grant to purchase an ice nipper, five Easy Sheets and a storage rack for the Easy Sheets all of which will make the preparation of our ice surfaces much faster and less labour intensive and make ice maintenance of the ice much more efficient;
- the cleanup of lockers and the men's locker room has been completed.

See attached report.

7.2 Registration / InSCRIPTION

Jim Mangan presented membership statistics for the past season showing a total of 71 members (attached).

7.3 Games / Jeux

Hugh Campbell reported on the past season's league play.

- Monday Night: 4 men's teams and 2 ladies teams;
- Thursday Night: 3 men's teams, 2 ladies teams, 2 mixed teams and 1 Bantam team;
- Little Rocks: 4 members;
- Tuesday Afternoon Sr Ladies: 13 curlers;
- Monday, Wednesday & Friday Sr Men: 20 curlers;
- Three local bonspiels.

7.4 Hospitality / Hospitalité

Gilles Parker thanked the club's 8 Smart Servers who kept the bar running during the past year with a special shout out to Dave Measor who coordinated the bar. The bar operation resulted in a total profit of \$5,626 during the 2022-23 season.

7.5 Fund Raising / Prélèvement de fonds

Greg Campbell reported that, given the club was just emerging from a 2-year Covid shutdown, out of an abundance of caution, no large fund-raising projects were undertaken. We did however succeed in finding 39 sponsors for the past season which added \$7,485 to the club's coffers (see 7.5.1 attached report). Greg concluded by reporting that the 3 bonspiels held last season resulted in a total profit of 1,472.23 (see 7.5.2 attached reports).

7.6 Rentals / Locations

Greg Campbell reported that last season rental revenue totaled \$2,672.24 with related bar sales profits of \$2,923.90 (attached).

7.7 Health and Safety / Santé et sécurité

Jack Jamieson reported that monthly Health and Safety checks were done with nothing significant to report.

7.8 Concussion Policy / Politique sur les commotions cérébrales

Luc Paquette reported one member was concussed during league play and was cleared to return to curling approximately 1 month later.

8. PRESIDENT'S REPORT / RAPPORT DU PRÉSIDENT

Greg Campbell presented the President's Report for 2022-23. He stated that membership was down during the past year and would have to increase to assure the club's survival. He concluded by thanking all those who volunteered their time and expertise to keep the club functioning.

9. NEW BUSINESS / AFFAIRES NOUVELLES

9.1 Frais d'adhésion 2022-23 Membership Fees

Jim Mangan presented the recommended fee structure for the 2023-24 season with a 5% increase in fees in all categories except Little Rocks (attached).

MOTION #2023-09-28-06

Moved by Jim Mangan that the Kap Curling Club adopt the 2023-24 membership fee structure as presented.

2nd by Pierrette Ethier

All in favour

√Carried

9.2 Calendrier 2022-23 Calendar

Jim Mangan distributed the 2023-24 calendar of events starting with registration and practice week slated to run from October 23rd to 29th (attached). He noted the return of the spaghetti supper on November 18th or 25th, and a Saturday end-of-season bonspiel scheduled for March 30th.

9.3 Bénévoles 2023-24 Volunteers

Jim Mangan reviewed the list of tasks that needed volunteers to complete during the upcoming season:

- several volunteers to wash and wax all floors in the club on October 5th & 6th;
- pre-season cleaning of windows with Pierrette Ethier stepping up;
- pre-season cleaning of chairs and tables with Anne Jamieson stepping up;
- weekly club cleanup during the season;
- spaghetti supper meal preparation coordinator with Pierrette Ethier stepping up;
- volunteers to sell 50/50 tickers for the big community draw.

9.3 New By-Laws / Nouveaux Statuts et Règlements

Jim Mangan explained the reason why the club was obligated to revise its by-laws to respect the new Not-for-Profit provincial legislation to which all Ontario non-profits must adhere to no later than October 2024. All members received a copy of the new By-Laws with the e-mailing sent out a month ago (attached).

MOTION #2023-09-28-07

Moved by Jim Mangan that the Kap Curling Club adopt the new By-Laws as presented.

2nd by Luc Paquette

All in favour

√Carried

Jim further explained that our club must clear one final hurdle to be completely compliant and it involves filing for a certificate of amendment to our Letters Patent.

10. ELECTIONS / ÉLECTIONS

10.1 Introduction

Jim Mangan explained that Hugo Fortin, Jim Mangan and Gilles Parker still have one year to serve in their terms. All three have indicated that they will complete their second term. Four members' terms have expired: Greg Campbell, Hugh Campbell, Jack Jamieson, and Luc Paquette. There is also one two two-year term position that is vacant. Therefore, a total of 5 positions on the Board of Directors are open.

10.2 Nominations

- Jim Mangan then reminded club members about our election procedure. All members received a nomination form in the AGM e-mailing. These forms were also available this evening at the entrance to the lounge. We do not take nominations from the floor. If members wish to nominate someone to sit on the board, they must complete a nomination form and have the candidate sign that form for his or her candidacy to be recognized.

- He then called for any other nomination forms to be handed in.

- Jim then proceeded to read the names of the candidates whose nomination forms have been turned in and have been signed by the candidates:

NOMINATION

Moved by Hugo Fortin that Greg Campbell be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Jack Jamieson that Hugh Campbell be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Greg Campbell that Pierrette Ethier be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Hugh Campbell that Jack Jamieson be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Greg Campbell that Luc Paquette be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

Given there were no further nominations, all five candidates were elected by acclamation (see attached nomination forms). Jim concluded by explaining that, given there were only four two-year terms available on the board, at the executive's inaugural meeting to be held later this evening, a decision will be made as to which of the 5 elected candidates would be allocated the one-year term position.

11. QUESTION & SUGGESTION PERIOD / PÉRIODE DE QUESTIONS ET SUGGESTIONS

No interventions

12. ADJOURNMENT / LEVÉE DE LA SÉANCE

MOTION #2023-09-28-08

Moved by Pierrette Ethier that the meeting be adjourned at 8:37 pm

2nd by Joanne Konopelky

All in favour

√Carried

ATTESTATION

We attest that these minutes constitute an accurate summary of the deliberations held during the September 28, 2023 Kap Curling Club Annual General Meeting.

Nous attestons que ce procès-verbal constitue un résumé fidèle des délibérations du 28 septembre 2023 lors de l'Assemblée Générale Annuelle du Club de Curling de Kapuskasing.

Greg Campbell, President

Date

Jim Mangan, secrétaire