



Club de Curling de Kapuskasing

ANNUAL GENERAL MEETING

HELD SEPTEMBER 26th, 2024 AT THE CURLING CLUB

ASSEMBLÉE GÉNÉRALE ANNUELLE

TENUE LE 26 SEPTEMBRE 2024 AU CLUB DE CURLING

1. **CALL TO ORDER / APPEL À L'ORDRE**

President Greg Campbell called the meeting to order at 7:00 pm. He thanked those in attendance for having come out to support the club and its executive.

2. **ROLL CALL / APPEL NOMINAL**

PRESENT / PRÉSENT:

Greg Campbell, Hugh Campbell, Jack Jamieson, Jim Mangan, Gilles Parker

ABSENT: Pierrette Ethier, Hugo Fortin, Luc Paquette

GUEST/S / INVITÉ(E)S:

9 other members of the curling club and 1 proxy vote (list attached)

3. **ADOPTION OF AGENDA / ADOPTION DE L'ORDRE DU JOUR**

MOTION #2024-09-26-01

Moved by Jim Mangan that the agenda be adopted as presented.

2nd by Bill Volume

All in favour

√Carried

4. **MINUTES OF THE LAST AGM / PROCÈS-VERBAL DU DERNIER AGA**

MOTION #2024-09-26-02

Moved by Jim Mangan that the minutes of the last AGM held on September 28th 2023, be adopted as presented.

2nd by Gilles Parker

All in favour

√Carried

5. **BUSINESS ARISING / SUJETS QUI DÉCOULENT DU PROCÈS-VERBAL**

5.1 **Painting / Peinture**

Jim Mangan reported that he and Gert Mangan painted the men's washroom and locker room in January of 2024.

6. **FINANCIAL REPORT / RAPPORT FINANCIER**

6.1 **Financial Statements / États financiers**

Jim Mangan presented the club's Notice to Reader and Financial Statements, as prepared by Baker Tilly, for the period from June 1st, 2023, to May 31st, 2024, showing an excess of revenues over expenses of \$13,354 (copy attached).

MOTION #2024-09-26-03

Moved by Jim Mangan that Notice to Reader and Financial Statements as prepared by Baker Tilly for the period from June 1st, 2023, to May 31st, 2024, be accepted as presented.

2nd by Bruce Beadow

All in favour

√Carried

6.2 **Current Status / État courant**

- Jim Mangan reported that the club's financial position as of September 25th, 2024, shows an actual balance of \$41, 052.15 (attached). This figure is far better than the club's financial status at the 2023 AGM which showed an actual balance of \$29,147.01 and more inline with the 2022 status report which showed an actual balance of \$43,221.82.

-Jim went on to report on the club's heat and electricity consumption over the past year (attached). Luckily, mother nature cooperated during the 2023-24 season and our total energy bills dropped from the previous year by \$14,917.67 - from a total of \$50,161.28 in 2022-23 to \$35,243.61 in 2023-24. However, Jim expressed concern over the costs that continue rising and which will be an important factor in budgeting for the upcoming year.

6.3 **Auditeurs 2024-25 Auditors**

MOTION #2024-09-26-04

Moved by Jim Mangan that the firm of Baker Tilly be retained to perform the club's audit for the 2024-25 season.

2nd by Hugh Campbell

All in favour

√Carried

Jim Mangan pointed out the Baker Tilly professional fees are offset by the firm's advertising in the Curling Club.

6.4 **Mandat financier du CA 2024-2025 BOD Financial Mandate**

MOTION #2024-09-26-05

Moved by Jim Mangan that the new 2024-25 executive be authorised to conduct all the business of the club and pay its bills until next year's AGM.

2nd by Bille Volume

All in favour

√Carried

7. **DIRECTORS' REPORTS / RAPPORTS DES DIRECTEURS**

7.1 **Building / Édifice**

Jack Jamieson presented his report (attached). He:

- thanked Macki Gaulin, Gilles Parker and Stéphane Leblanc for all the work they did in installing, maintaining and remove our ice during the past season;
- congratulated Stéphane Leblanc on having completed all courses necessary to obtain his ice technician certification;
- reported that the town of Kap has hired Action Refrigeration from Timmins to handle all refrigeration issues with the arena and curling club;
- expressed concern over our high utility costs which, this past year, including high water consumption;
- reported that we received a grant of \$29,134 from the Northern Ontario Heritage Fund to help cover the cost of purchasing a manual ice nipper, 5 Hack-to-Hack vinyl sheets to facilitate ice installation and removal and a storage rack for the vinyl sheets and went on to note that the club must come up with 25% of the total cost which was projected at \$38,845 minus the 13% HST refund that the club can collect for a total of \$9,711 (see attached report);
- that the new manual ice nipper and Hack-to-Hack vinyl sheeting have been delivered;
- more space has been created in the men's locker room by removing excess lockers thus allowing us to store our dolly-stacked chairs more easily;

- thanked Dave Measor, Norm Turgeon, Pierre Gravel and Wally Ouellette for helping to keep the facility clean and for clearing snow from the club entrance;
- thanked all the volunteers who worked with Maurice Côté to wash and wax the lounge, washroom and kitchen floors prior to the start of the 2022-23 season.

7.2 Registration / Inscription

Jim Mangan presented membership statistics for the past season showing a total of 82 members, 11 more than last season (attached).

7.3 Games / Jeux

Hugh Campbell reported on the past season's league play.

- Monday Night: 4 men's teams and 2 ladies teams;
- Thursday Night: 8 teams;
- Little Rocks: 4 members;
- Bantams: 3 members
- Three local bonspiels.

7.4 Hospitality / Hospitalité

Gilles Parker thanked the club's Smart Servers who kept the bar running during the past year with a special shout out to Hugo Fortin who coordinated the bar. Total bar sales for the season amounted to \$11,042 with costs at \$4,429 resulting in a profit of \$6,613.

7.5 Fund Raising / Prélèvement de fonds

Greg Campbell reported that the club made a profit of \$17,995.63 from its 7 initiatives in the 2023-24 season (see attached report):

- the sponsorship drive resulted in a profit of \$8,268.96 from our 40 sponsors;
- the 50/50 resulted in a profit of \$4,852.30;
- the spaghetti supper resulted in a profit of 1,851.61 with 129 participants;
- the Christmas bonspiel with its 32 participants made us a profit of \$647.49;
- the Old Bear Bonspiel with its 43 participants made us a profit of \$826.97;
- the Spring Bonspiel with its 39 participants made us a profit of \$1,255.74;
- the Awards Night supper with its 35 participants resulted in a profit of \$292.56.

He also reported that the Chevaliers de Colomb made a generous \$5,000 donation to help the club pay its 25% share of the cost to acquire the ice nipper and Hack-to-Hack vinyl sheeting with storage rack.

7.6 Rentals / Locations

Jim Mangan reported that last season's rental revenue totaled \$2,753.98 with related gross bar sales of \$1,717.73 (attached). Jim concluded by explaining that rules regarding ice rental for parties had been tightened up because of incidents during last year's rentals.

7.7 Health and Safety / Santé et sécurité

Jack Jamieson reported that monthly Health and Safety checks were done with nothing significant to report.

7.8 Concussion Policy / Politique sur les commotions cérébrales

In his written report, Luc Paquette noted that we did have 1 incident last season and "... the player did follow the Club's Protocol and attended the local emergency room to seek medical treatment. After being cleared, the person returned to play." (attached).

8. PRESIDENT'S REPORT / RAPPORT DU PRÉSIDENT

Greg Campbell presented the President's Report for 2023-24 season. He was pleased to see our membership numbers rise. He went on to thank all those who volunteered their time and expertise to keep the club functioning. Greg concluded by noting the passing of Lévis Grezla, a long-time club member.

9. NEW BUSINESS / AFFAIRES NOUVELLES

9.1 Frais d'adhésion 2024-25 Membership Fees

Jim Mangan presented the recommended fee structure for the 2024-25 season with an approximate 10% increase in fees in all categories and an obligatory five 50/50 tickets for each member who can then sell these to re-coup his/her \$50 (attached).

MOTION #2024-09-26-06

Moved by Stéphane Leblance that the Kap Curling Club adopt the 2024-25 membership fee structure as presented.

2nd by Rick Cowan

All in favour

✓Carried

9.2 Calendrier 2022-23 Calendar

Jim Mangan distributed the 2024-25 calendar of events starting with registration and practice week slated to run from October 21st to 27th (attached). He noted the season would end on April 4th and the Year-end supper and Awards Night would be held on Saturday April 5th.

9.3 Bénévoles 2024-25 Volunteers

Jim Mangan reviewed the list of tasks that needed volunteers to complete during the upcoming season:

- several volunteers to wash and wax all floors in the club on in early October;
- pre-season cleaning of windows, chairs and tables;
- weekly club cleanup during the season;
- spaghetti supper meal preparation;
- volunteers to sell 50/50 tickers for the big community draw.

Jim concluded by thanking Rick Cowan who has accepted to take over as our club's Northern Ontario Curling Association representative.

10. ELECTIONS / ÉLECTIONS

10.1 Introduction

- Jim Mangan explained that Greg Campbell, Pierrette Ethier, Jack Jamieson and Luc Paquette still have one year to serve in their terms. All four have indicated that they will complete their second term. Four members' terms have expired: Hugh Campbell, Hugo Fortin, Jim Mangan and Gilles Parker. Therefore, a total of 4 positions on the Board of Directors are open. He then reminded club members about our election procedures:

- all members received a nomination form in the AGM e-mailing;
- these forms were also available this evening at the entrance to the lounge;
- we do not take nominations from the floor;
- if members wish to nominate someone to sit on the board, they must complete a nomination form and have the candidate sign that form for his or her candidacy to be recognized.

10.2 Nominations

- Greg Campbell called for any other nomination forms to be handed in. He then proceeded to read the names of the candidates whose nomination forms have been turned in and have been signed by the candidates.

NOMINATION

Moved by Gilles Parker that Hugh Campbell be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Luc Paquette that Jim Mangan be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Jack Jamieson that Gilles Parker be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

NOMINATION

Moved by Greg Campbell that Hugo Fortin be elected to serve a two-year term on the Kap Curling Club's Board of Directors.

Given that there were only four nominations, all four candidates were elected by acclamation and will serve on the Kapuskasing Curling Club's Board of Directors for the next two years (see attached nomination forms).

11. QUESTION & SUGGESTION PERIOD / PÉRIODE DE QUESTIONS ET SUGGESTIONS**11.1 Justin Francoeur**

Justin Francoeur, a past curling club member wondered if the club would be willing to form a Wednesday night "scramble" league like the one he participated in as a student in Sudbury. The league was in a mixed 4-person format with teams changing every four weeks. Justin stated that he would be willing to coordinate the new league. The Board will place this item on its next regular meeting agenda.

12. ADJOURNMENT / LEVÉE DE LA SÉANCE**MOTION #2024-09-26-08**

Moved by Jim Mangan that the meeting be adjourned at 8:17 pm

2nd by Gilles Parker

All in favour

√Carried

ATTESTATION

We attest that these minutes constitute an accurate summary of the deliberations held during the September 26th, 2024 Kap Curling Club Annual General Meeting.

Nous attestons que ce procès-verbal constitue un résumé fidèle des délibérations du 26 septembre 2024 lors de l'Assemblée Générale Annuelle du Club de Curling de Kapuskasing.

Greg Campbell, President

Date

Jim Mangan, secrétaire